

STARK COUNTY TEMPORARY STRUCTURE PLAN REVIEW APPLICATION

BUILDING INSPECTION DEPT., 7235 Whipple Ave NW Ste A N. CANTON OH 44720

330-451-1770 FAX: 330-491-8373 buildingdept@starkcountyohio.gov Office Hours: 8:00am – 4:00pm (M-F)



PROJECT ADDRESS

PLEASE INCLUDE ADDRESS DIRECTION (N. S. E. W. ETC), CITY, ZIP

Permit will not be issued on vacant parcel or a parcel without an address or in a flood plain. It is up to the owner to verify before application.

TOWNSHIP _____

NO REFUNDS WILL BE ISSUED.

ADJUDICATION NO. _____

APPLICATION NO. _____

ORIGINAL SUBMITTAL
DATE _____

APPLYING FOR: INDICATE SIZE OF TENT(S) OR STRUCTURE AND DURATION OF EVENT (STARTING DATE AND TAKE DOWN DATE): Note: membrane structures with sides 400 sq ft or less or 700 sq ft or less without sides will not require an application or permit. Multiple tents which meet these perimeters must be located 12 ft apart and 20 ft away from any permanent structure.

FOR BETTER SERVICE PLEASE FILL OUT COMPLETELY AND PLEASE PRINT OR TYPE

TO BE COMPLETED IN ITS ENTIRETY BY APPLICANT (AGENT OR OWNER)

Professional Designer (Author of drawings)

Name of Design Professional _____

Address _____

City, State, & Zip _____

Phone () _____

Email (please provide) _____

Ohio Registered Architect or Engineer No. _____

Owner's Agent (Temporary structure installer/owner)

Name _____

Responsibility to Owner _____

Address _____

City, State, & Zip _____

Phone () _____

Email (please provide) _____

Owner of property: Name _____ Address _____

City, State, & Zip _____ Phone () _____ Fax () _____

TENANT NAME _____ **TENANT PHONE** _____

ESTIMATED TOTAL PROJECT COST: \$ _____

CHECK LIST FOR PLAN REVIEW; Note: not all may apply to structure(s) being permitted

PROVIDE SEALED DOCUMENTS THAT INDICATE THE FOLLOWING AS A MINIMUM:

DESIGN WIND LOADING; AND PERAMETERS OF USE REGARDING WIND SPEED OR CLIMATIC PARAMETERS FOR STRUCTURE TAKE DOWN AND/OR EVACUATION (Example: evacuation at 30 mph and take down at 40 mph, or climate conditions such as rain, snow, hail)

DEAD LOAD INFORMATION IF ANY (EXAMPLE; SNOW, FRAMING, OR EQUIPMENT LOADING)

STAIR AND RAMP DETAILS IF STRUCTURE IS ELEVATED

EXACT DESIGN OF STRUCTURE INCLUDING FRAMING, RIGGING, INSTALLATION INSTRUCTIONS, AND BALAST OR ANCHORAGE

SHOW WHERE SIDES MAY BE LOCATED

OTHER ITEMS REQUIRED FOR APPROVAL NOT REQUIRED TO BE SEALED BY REGISTERED DESIGN PROFESSIONAL:

COPY OF FLAME SPREAD DOCUMENTATION OF THE FIRE RESISTANCE OF FABRIC/PLASTIC per IFC 3104

SHOW EXIT ACCESS (NOT MORE THAN 100 FT) IF AN ENCLOSED STRUCTURE- IF TWO OR MORE EXITS ARE REQUIRED THEN SHOW EXIT SIGN LOCATIONS; IF NIGHT USE SHOW MEANS OF EGRESS LIGHTING WITH BATTERY BACK UP

SITE PLAN; All temporary structures shall be 20 ft away from any permanent structure, 12 ft from each other, and 12 ft from open flame or non-electric heat source. This shall be shown on site plan provided.

IS ELECTRICAL REQUIRED? INCLUDES ANYTHING NOT CORD AND PLUG CONNECTED (if so electrical permit required by a registered electrical contractor for a total cost of \$103)

ADDITIONAL REQUIRMENTS FOR COMMERCIAL:

LOCAL FIRE DEPARTMENT APPROVAL IS REQUIRED AND ALL FIRE CODES MUST BE COMPLIED WITH

SITE PLAN SHOWING LOCATION OF STRUCTURE(S) ALONG AN ACCESSIBLE ROUTE PER Ohio Building code 1104, 1105, 1106. AND REQUIRED PERMANENT ACCESSIBLE PLUMBING FACILITIES. Additional temporary facilities also are to be shown.

IS ELECTRICAL REQUIRED? INCLUDES ANYTHING NOT CORD AND PLUG CONNECTED (if so electrical permit required)

PERMANATE PLUMBING FACILITIES AND ACCESSIBLE PARKING ARE REQUIRED IN ADDITION TO TEMPORARY FACILITIES

Applicable plan review fee calculations:

***Plan review \$102 PLUS 3 % BBS assessment and permit \$100 PLUS 3% BBS assessment per site:
or a total of \$208.06 to be paid before plan review. Permit will be issued upon approval of plan review.***

***No open flames, non-electric heat sources, or cooking in temporary structure either residential or commercial without the approval and fire watch by the local fire department.**

***Inspection request shall be a minimum of 2 business days before inspection request date.**

***All inspections will be conducted during building department working hours.**

***Penalties for installation without permit will be enforced.**

***Heating inside temporary structure shall be only electric.**

***Electrical shall not be connected to temporary structure unless described in detail by the Design professional.**

***public invitation or use on a residential or agricultural property is prohibited without complying with all Ohio Building Codes.**

NOTES: (1) ZONING PERMIT approval if applicable must be obtained before a Building Permit can be issued.
Approval of inspection by the building department for commercial use will be contingent upon local fire department approval.

All mandatory information is on the submitted construction documents (including TWO (2) sets of construction documents), and is submitted herewith for plan review and approval. This submittal is in compliance with OBC. The applicant has agreed to the aforesaid terms in this two-page document.

Signed _____ Dated: _____

**STATE IN DETAIL PROPOSED USE OF THESE TEMPORARY STRUCTURES AND SCOPE OF PROJECT
(RETAIL, ASSEMBLY, RESIDENTIAL, ETC. _____**